



Reproduction Fees

Includes digital reproductions of NHS Collection photographs, graphics, artifacts, and manuscripts.

ITEM	COMMERCIAL	NON-PROFIT/MEMBER/STUDENT ¹
Photocopies (per page) ²	\$0.30	\$0.30
Research thumbnails ³	\$5	\$5
Digital scan or photograph	\$25	\$20
5X7 print	\$25	\$20
8X10 print	\$30	\$25
11X14 print	\$45	\$40
13X19 print	\$55	\$50
16X20 print	\$65	\$55
USPS shipping ⁴	\$5	\$5
FedEx	\$25	\$25
Photography ⁵	\$75/hour	\$75/hour
Special Handling ⁶	\$25/hour	\$25/hour

1. Verified by certificate of exemption, membership card, or student ID card.
2. Applies to printed NHS Library materials only. NHS Collection materials cannot be photocopied.
3. **Low-resolution reproductions** (thumbnails) of images may be obtained for research purposes at a fee of \$5/image.
4. If actual shipping costs via USPS exceed the \$5 charge, then the patron will be charged the full amount for shipping.
5. This fee may be charged if a work must be retrieved from storage or installation, or if a three-dimensional object requires more complicated photography preparation.
6. A special handling fee of \$25.00 may apply to fragile original material. NHS reserves the right to determine if material is too fragile to scan or photograph.

- **Publication rights may be obtained separately; see following page for details.**
- High-resolution digital scans are 300 dpi, JPG unless otherwise specified.
- Search fee: First half hour pro bono, then \$75.00 per hour pre-paid. This applies to all commercial requests.
- Rush fee: Every effort will be made to fill orders in a timely manner. Most orders can be filled within two weeks of confirmation. In order to meet unusual deadlines, a rush fee of 50% may be added.
- Research appointments are required to view all NHS Collection materials.

Use Fees for Publication

All fees are *per image* for one-time, non-exclusive use.

USE	COMMERCIAL	NON-PROFIT/MEMBER/STUDENT*
Textbooks, exhibit catalogs, scholarly journals 1-5,000 copies over 5,000 copies Cover: add 50%	Includes University Presses \$50 \$75	 \$25 \$35
Books, magazines, posters, postcards, music jackets, brochures 1-5,000 copies 5,000-10,000 10,001-99,999 over 100,000 Cover: add 50% for books, magazines	 \$75 \$100 \$125 \$150	 \$35 \$50 \$75 \$100
Thesis, Dissertation, Research Paper	N/A	\$10
News magazines/newspapers National Regional Local	 \$75 \$50 \$25	 \$50 \$25 \$20
Corporate/Industrial: Reports, newsletters, stationery, etc. 1-500 501-5,000 over 5,001	 \$50 \$75 \$100	 \$25 \$35 \$50
Display Scholarly Exhibition Education Trade show/promotional Retail décor Office décor Home décor	 \$25 \$25 \$150 \$100 \$50 N/A	 \$10 \$10 \$75 \$25 \$20 N/A
CD-ROM textbook/book/catalog/multimedia 1-5,000 5,001-10,000 over 10,000	 \$75 \$100 \$125	 \$50 \$75 \$100
CD-ROM display Scholarly Education Trade Show	 \$30 \$40 \$200	 \$20 \$30 \$150
Artist reference	waived	Waived
Web site	\$100	\$100
Artist rendering (recognizable)	\$50	\$25
Special use: advertising, etc.	Varies	Varies

Use Fees for Broadcast

All fees are *per image* for one-time, non-exclusive use.

USE FEE FOR STILL IMAGES	COMMERCIAL PRODUCER	NON-PROFIT PRODUCER*
Broadcast – Local Distribution 1-5 images 6-9 images 10+ images	\$75 \$55 \$35	\$25 \$15 \$10
Broadcast – Regional Distribution 1-5 images 6-9 images 10+ images	\$100 \$75 \$50	\$50 \$25 \$15
Broadcast – National Distribution 1-5 images 6-9 images 10+ images	\$125 \$100 \$75	\$75 \$50 \$25
Broadcast – Worldwide Distribution 1-5 images 6-9 images 10+ images	\$250 \$200 \$150	\$150 \$100 \$75
Non-Broadcast: Public Presentation (Exhibit/Instructional Video) 1-5 images 6-9 images 10+ images	\$75 \$55 \$35	\$15 \$10 \$5
Home Video – Local Distribution 1-5 images 6-9 images 10+ images	\$100 \$75 \$50	\$75 \$50 \$25
Home Video – Regional Distribution 1-5 images 6-9 images 10+ images	\$125 \$100 \$75	\$100 \$75 \$50
Home Video – National Distribution 1-5 images 6-9 images 10+ images	\$150 \$125 \$100	\$125 \$100 \$75
Home Video – Worldwide Distribution 1-5 images 6-9 images 10+ images	\$300 \$250 \$200	\$200 \$150 \$100
Student Presentations 1-5 images 6-9 images 10+ images	N/A N/A N/A	\$15 \$10 \$5
Promotional Advertisements	Varies, on approval	Varies, on approval

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